

Report to Cabinet

23 March 2022

Subject:	Vehicle & Grounds Maintenance Equipment, Spare Parts & Workshop Consumables
Cabinet Member:	Cabinet Member for Environment Councillor Ahmad Bostan
Director:	Director of Borough Economy, Alice Davey
Key Decision:	Yes Above £250,000
Contact Officer:	Waste and Fleet Service Manager Gary Charlton Gary_Charlton@sandwell.gov.uk

1 Recommendations

- 1.1 That approval be given to undertake a full internal procurement exercise and put in place a call off contract for Vehicle & Grounds Maintenance Equipment Spare Parts & Workshop Consumables.
- 1.2 That the Director of Borough Economy be authorised to award contracts for the provision of Vehicle & Grounds Maintenance Equipment Spare Parts & Workshop Consumables following a compliant tendering process and evaluation at a cost of approximately £4,080,000 over the next 4 years funded from the annual transport budget of £1.2m.
- 1.3 Authorise the Director Law and Governance – Monitoring Officer to execute any documentation necessary to enable the course of action referred to in 1.1 above to proceed.
- 1.4 That any necessary exemptions be made to the Procurement Procedure Rules to enable the course of action referred to in 1.1 and 1.2 above to proceed.









2 Reasons for Recommendations

- 2.1 Procurement is required because the current contract for the supply of Vehicle & Grounds Maintenance Equipment Spare Parts & Workshop Consumables expires on the 03/07/2022.
- 2.2 The purchase of Vehicle & Grounds Maintenance Equipment Spare Parts & Workshop Consumables is essential in enabling Fleet Services to maintain and repair both internal and external fleet in line with contracts and service level agreements.
- 2.3 As a Fleet Operator, the Council has a statutory duty to ensure all of its vehicles and equipment are safe to use and do not pose a danger to the operator, service user or members of the public.
- 2.4 The Council must meet the maintenance requirement set out in its Operators Licence to operate an HGV fleet. Failure to adhere to these requirements can result in the Traffic Commissioner revoking the Operator's Licence, leaving the council unable to operate vehicles over 3.5t such as the Mobile library vehicle and highways maintenance vehicles.
- 2.5 As part of the Waste and Cleansing Service Contract, Fleet Services are the exclusive maintenance providers for Serco PLC, carrying out all maintenance and repairs to Serco's Sandwell fleet vehicles and equipment. At the time of this report, the annual income from this contract is £1,600,000.



3 How does this deliver objectives of the Corporate Plan?

	Best start in life for children and young people Vehicles supporting children's and young people's services are maintained by Fleet Services.
	People live well and age well Grounds maintenance vehicles and equipment is maintained by Fleet Services. These fleet items are key in maintaining the green spaces of Sandwell that are used for recreation and exercise.
	Strong resilient communities Vehicles supporting the Environmental Protection team are maintained by Fleet Services.
	Quality homes in thriving neighbourhoods Vehicles supporting housing services and repairs are maintained by Fleet Services.
	A strong and inclusive economy The current contract includes companies within Sandwell and the local boroughs. The new proposed tender will aim to include local companies, giving them the opportunity to submit bids.
	A connected and accessible Sandwell Vehicles and equipment used to maintain the roads of Sandwell are maintained by Fleet Services.

4 Context and Key Issues

- 4.1 Fleet Service repair and maintain 1200+ vehicles, equipment and plant, for Sandwell MBC and external organisations.
- 4.2 The current contract for the supply of Vehicle & Grounds Maintenance Equipment Spare Parts & Workshop Consumables expires on 03/07/2022.
- 4.3 This tendering exercise will aim to ensure a seamless change over from the current contract, minimising any disruptions to the supply of parts and consumables.
- 4.4 The tendering exercise will be carried out internally by Sandwell MBC as a stand-alone contract to be used by Fleet Services.



4.5 It is anticipated the total value of this contract over the 4-year period will be £4,080,000. This expenditure is based on the current fleet position and age.

4.6 The tender will be evaluated by 60% price, 30% quality and 10% social value, with the tender evaluation completed by Sandwell MBC.

5 Alternative Options

5.1 There are no recommended feasible alternatives. Without a contract in place, Fleet Services would have to treat each order as an individual tender and follow the relevant procurement rules dependant on order value.

6 Implications

Resources:	The Vehicle & Grounds Maintenance Equipment Spare Parts & Workshop Consumables procured through this contract will be delivered by the successful suppliers. No guarantee of expenditure is given to suppliers. It is anticipated the total value of this contract over the 4-year period will be £4,080,000 funded from the £1.2 transport budget.
Legal and Governance:	The contract will be awarded in accordance with the Council's Procurement and Contract Procedure Rules and the Public Contracts Regulations 2015
Risk:	The corporate risk management strategy has been complied with to identify the risks associated with the recommendations being sought. No red risks have been identified. For the risks that have been identified, measures have been/ will be put in place to mitigate the risks to acceptable levels.
Equality:	There are no specific equality issues regarding the proposals contained in this report.
Health and Wellbeing:	Vehicles and equipment maintained and repaired by Fleet Services are used to provide key services, both within and external to the Council that contribute to



	the health and wellbeing of Sandwell residents. These include waste collection, street cleansing, grounds maintenance and transport.
Social Value	The Framework Agreement will adhere to the Councils social value policy by providing opportunities to meet the Councils key criteria requirements to by providing value for money in terms of generating benefits to society and the economy e.g. employment and skills, health and wellbeing, whilst minimising the impact to the environment.

7. Appendices

None

8. Background Papers

None

